



कर्मचारी भविष्य निधि संगठन  
EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA)

क्षेत्रीय कार्यालय / REGIONAL OFFICE

पुणे केन्टोनमेंट बोर्ड भवन, गोलीबार मैदान, पुणे - ४११ ००१

Cantonment Board Building, Golibar Maidan, Pune - 411 001

[www.epfopune.gov.in](http://www.epfopune.gov.in)

Phone: 020-26402158

Fax : (020) 26444140

No : MH/PF/RO/PN/52/IWL

Date: 30 NOV 2018

To,

The Directors/Vice-President  
of all Establishment.  
(Through mail)

अति महत्वपूर्ण  
MOST IMPORTANT

Sub : Online submission of Monthly IW-1 Return....regarding

Sir,

As you may be aware that facility for online submission of IW-1 return by employers has started from 01<sup>st</sup> November 2018. However, it is observed that such returns are not being submitted online by concerned employers of establishments employing "International Workers" or the Indian workers comes under the definition of Indian International Workers. In view of above, employers will submit monthly IW-1 return online through the International Workers portal on the EPFO website [www.epfindia.gov.in](http://www.epfindia.gov.in). Offline IW-1 return will not be accepted in future.

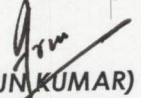
It is also observed that, some employers are filling IW-1 Return incorrect. To fill up correct IW-1 return the following points may please be ensured :-

1. **(IW-1 Return) International Workers under Para 2(ff)(a)** - Any Indian employee having worked or going to work in a foreign country with which India has entered into a social security agreement and being eligible to avail the benefits under social security program of that country, by virtue of the eligibility gained or going to gain, under the said agreement. Presently there are 18 Social Security Agreement Countries. Simply Indian workers posted in 18 SSA countries without Certificate of Coverage will be reflected in the report.

2. **(IW-1 Return) International Workers under Para 2(ff)(b)** - An employee other than an Indian employee, holding other than an Indian Passport, working for an establishment in India to which the EPF & MP Act, 1952 applies. (Include all International Workers). ( However, those who are coming from SSA Countries with valid COCs their Name, Nationality, COC No with duration may please be mentioned to reconcile data being received from FRRO, as they are excluded employees, hence Monthly pay and EPF No column is required to be mentioned blank).

Format of IW-1 return is enclosed herewith.

Your's faithfully,

  
(ARUN KUMAR)

REGIONAL P.F. COMMISSIONER-I  
REGIONAL OFFICE, PUNE-1

Encl :- Attached (Revised IW-1 Return)

## Statement showing the details of Employees qualifying for membership as International Worker

(Under Para 83 of Employees' Provident Fund Scheme, 1952)

(To be submitted immediately after the commencement of the scheme and along with Form 5 (for unexempted)/Form 4 PS (for exempted) every month, Name and address of the establishment thereafter)

Establishment Code No : MH/PUN/

(Exempted/un-exempted)

S. No	Name	PF Account No.	Date of birth	Date of Joining	Monthly Pay* (in Rs)	Nationality and Passport details					Remarks (Name of country)
						Nationality	Passport No	Country of issue	Date of issue	Valid upto	
<b>International workers under para 2 (ff) (a)</b>											
<b>International Workers under para 2 (ff) (b)</b>											

**VERIFIED & CERTIFIED THAT**

Signature of the employer/authorized official

Stamp of the establishment

\*Pay as explained under para 30 of the EPF Scheme, 1952